



Refurb Technician

Company History

Didion-Orf Recycling is family owned and operated since 2001. Our company adheres to all R2/RIOS, EPA, federal, state, and local laws. Didion-Orf strives to keep the highest standards in the recycling industry while maintaining a tenacious attitude for success. We pride ourselves on customer service and keeping competitive pricing in today's markets. We operate on a 17 acre facility and offer a wide range of recycling solutions. Our company's success is rooted in our ability to work as a team and harvest a positive work environment. We are always looking for dedicated employees that share the same entrepreneur spirit and initiative that started Didion Orf Recycling over 16 years ago.

Job Duties/Responsibilities

- Performs all inspection, diagnosis, maintenance, and repair activities in compliance with standard procedures, operating manuals, manufacturer's specifications, drawings and diagrams, and federal, state, and local codes and regulations.
 - Disassembles, adjusts repairs, cleans or replaces components, then reassembles equipment.
 - Documents inspection activities and establishes schedules for review of potential problems.
 - Maintains a clean, organized and safe work environment. Assures that all tools are accounted and cared for, and can be used safely.
 - Regularly communicates problems and improvement opportunities to immediate supervisor.
 - Performs other duties as assigned that support the overall objective of the position.
 - Assists in house diagnostics of issues with software, phone systems and deployed equipment
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Preferred Qualifications/Skills

(Knowledge, training, or experience in all of the following topics listed below is not required to be considered for this opening.)

- Core competencies in computer repair/diagnosing.
- Experienced in the refurbishment Process
- Knowledge of refurbished component value
- Best practices for R2/RIOS.
- Have a solid of Grasp Provision 6 of the R2 guidance.
- Must have experience using paypal and ebay.
- Sales Experience.
- Best management practices.
- IT Competencies in the following fields: *Required
 - Microsoft Outlook (Email) 3 – 5 yrs.
 - Microsoft Excel 2 – 4 yrs.
 - Internet Browser (Chrome, Internet Explorer, etc.) 3 – 5 yrs.
 - Generalized Office Technology
- Background, Reference Check, Drug Test *Required

Education

- High School diploma or equivalent
- Bachelor's Degree in Relatable Field or 1-3 Years of Related Job Experience.

Review "Preferred Skills / Qualifications" for information on relatable educational and tenured work experience.

Work Environment

The Refurb Technician analyzes and troubleshoots problems, refurbishes and conducts diagnostic repair processes. This position works under general supervision, interacting with a lead and supervisor several times a day to receive guidance and feedback. Work will be performed in a secured climate controlled area. Testing will be repetitive and you will be required to stand for long periods of time.

Benefits

- Eligible employees can elect to participate in:
- Medical, life, dental, vision plans
- Direct Deposit
- Flex Spending Accounts
- Optional/Voluntary policies such as short and long term disability, accident policy, etc.
- 401 (k) plan and/or Traditional or Roth IRA
- Paid time off
- Paid sick time
- Paid holidays